


Calendars

The Calendar feature will enable you to share with your users the place and date of your events and the ones you will be present to.




To create a Calendar feature, click on “Calendar” in the add pages part. This page appears:

FEATURE SETTINGS






Page name:

ADD

Click on  to add a calendar. You have 3 options:

ADD



- iCal
- Facebook
- Custom

iCal

If you click on iCal, this appears:

Calendar's URL * :

– Then you have to go on Google Calendar

The screenshot displays the Google Calendar interface. At the top, the word "Calendar" is in red, followed by a "Today" button and navigation arrows. The current date range is "Oct 7 – 13, 2013". Below this is a "CREATE" button. On the left, there is a calendar navigation section for "October 2013" with a grid of days. The 9th is highlighted. Below the calendar is a "My calendars" section with a dropdown arrow, showing "Viktor & Emmanuel" with a green square and "Tasks" with a white square. Below that is an "Other calendars" section with a dropdown arrow. The main part of the screen is a time grid for three days: "Mon 7/10", "Tue 8/10", and "Wed 9/10". The time slots range from 07:00 to 18:00 in one-hour increments. A red horizontal line is drawn across the 14:00 slot on Wednesday 9/10.

– Create your event on **Google Calendar**:

Private Sale

10/10/2013 10:00am to 8:00pm 10/10/2013 [Time zone](#)

All day Repeat...

Event details [Find a time](#)

Where Viktor & Emmanuel's Store in Manhattan

Video call [Add video call](#)

Calendar Viktor & Emmanuel ▾

Description Viktor & Emmanuel are glad to invite you to their Spring/Summer collection private sale. This private sale is only for our best customers and our app users.

Event color

Reminders 30
 30

[Add a reminder](#)

Show me as Available Busy

Privacy Default Public Private

[Learn more about private vs public events](#)

– Find the agenda's URL. To do this click on **“Share this calendar”** :

Calendar

Today



Oct 7 – 13, 2013

CREATE

October 2013

M	T	W	T	F	S	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

My calendars

Viktor & Emmanuel

Tasks

Other calendars

GMT+01	Mon 7/10	Tue 8/10	Wed 9/10
6am			
7am			
8am			
9am			
10am			

- Display only this Calendar
- Calendar settings
- Create event on this calendar
- Share this Calendar**
- Reminders and notifications
- Send to a friend

Choose custom color

– Click on “Calendar Details”

Viktor & Emmanuel Details

[Calendar Details](#)

[Share this Calendar](#)

[Reminders and notifications](#)

[« Back to calendar](#)

Save

Cancel



Make this calendar public [Learn more](#)

This calendar will appear in public Google search results.

Share only my free/busy information (Hide details)

Share with specific people

Person

Enter email address

Permission Settings

See all event details

Make changes to sharing

Tip: Sharing with coworkers?

Companies can move to Google Calendar to make sharing easier. [Learn how](#)

[« Back to calendar](#)

Save

Cancel

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– Click on “ICAL” in the Calendar Address :

Viktor & Emmanuel Details

Calendar Details [Share this Calendar](#) [Reminders and notifications](#)

[« Back to calendar](#)

Calendar Name: Viktor & Emmanuel

Calendar Owner:

Description:

Location:

e.g. "San Francisco" or "New York" or "USA." Specifying a general location is optional.

Calendar Time Zone:

This calendar uses your current time zone: (GMT+01:00) Paris [See more](#)

Embed This Calendar

Embed this calendar in your website or blog by pasting this code into your web page. To embed multiple calendars, click on the Customize Link



Paste this code into your website or blog.
[Customize the color, size, and font](#)

```
<iframe  
src="https://www.google.com/calendar/embed?  
src=%40gmail.com&ropes/Paris" style="border: 0"
```

Calendar Address:

[Learn more](#)
[Change sharing settings](#)

[XML](#) [ICAL](#) [HTML](#)

This is the address for your calendar. No one can use this link unless you share it.

Private Address:

[Learn more](#)

[XML](#) [ICAL](#) [Reset Private URLs](#)

This is the private address for this calendar. Don't share this address with anyone.

Delete calendar:

[Learn more](#)

[Permanently delete this calendar](#)

Delete: The calendar will be permanently erased. Nobody will be able to access it.

[« Back to calendar](#)

– Copy this address and paste it in the “Calendar’s URL “ field:

Calendar Address

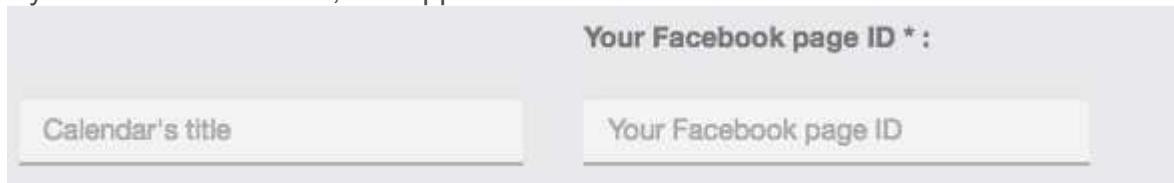
Please use the following address to access your calendar from other applications. You can copy and paste the address into your application.

<https://www.google.com/calendar/ical/azepnhri%40gmail.com/public/basic.ics>

Finally click on OK to validate your event.

Facebook

If you click on Facebook, this appears:



The screenshot shows a form with two input fields. The first field is labeled "Calendar's title" and the second field is labeled "Your Facebook page ID *".

– First enter the name of your Calendar:



The screenshot shows the same form as above, but with the text "Concerts" entered in the "Calendar's title" field.

– Then, enter the name of your Facebook fan page :

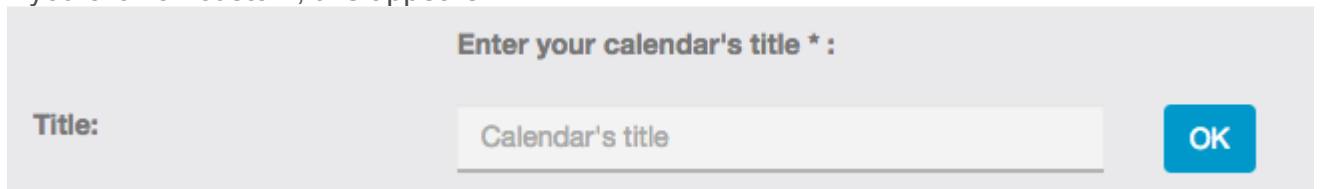


The screenshot shows the same form as above, but with the text "42421245294" entered in the "Your Facebook page ID *" field.

Finally click on OK to validate your event.

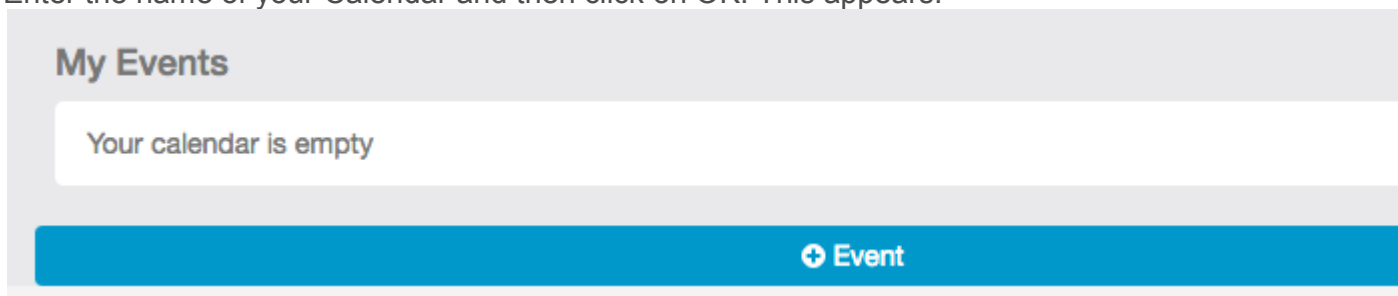
Custom

If you click on custom, this appears:



The screenshot shows a form with a label "Enter your calendar's title * :". Below it is a text input field labeled "Title:" containing the text "Calendar's title". To the right of the input field is a blue button labeled "OK".

Enter the name of your Calendar and then click on OK. This appears:



The screenshot shows a page titled "My Events". Below the title is a white box containing the text "Your calendar is empty". At the bottom of the page is a blue button with a white plus sign and the text "+ Event".

To create a new event click on +Event. This appears:

CREATE A NEW EVENT

← OK

Title:

Subtitle:

Description:

Beginning date:

Ending date:

Beginning time:

Address:

Location:

RSVP URL:

Ticket Shop URL:

Illustration:

Thus, you have to enter all the required information for your event and an illustration picture.

In the expected answer you can enter the URL of your booking center if your users have to book a reservation.