Form / Contact Us Form

The form feature allows you to do plenty of things like giving your clients the opportunity to ask you questions, to order products, send a photo or to join an event… To sum up, this feature will adapt to your expectation about form.

So let's see how to create a form page.

Step 1:

To create a form click on   in the **"Add pages"** part. This appears:

Step 2:

To create a first section click on **"+Add section".** Give a name to this section. Here we will start by **"Example"** to show you what is possible to do with this feature. Then this window appears:

Example

⊕ Add a field

To add a field click on **"+Add a field"**. This window appears:

CREATE A NEW FIELD

←   OK

Field name: Field name

☐ This field is required

Choose a field type:

Let us introduce the different fields:

: This field enables the user to write a short text (ex: his name…)

Name

: This field enables the user to write his email address to contact him.
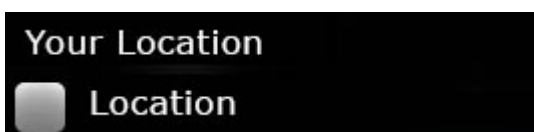

E-mail

123 : This field enables the user to write a number (ex: the number of people for a reservation)

Number

: This field enables the user to write the date and hour (ex: the hour he wants to pick up what he orders)

Cancel	tions personnelles		Set
18	Jul		
19	Aug		
20	Sep	2013	
21	Oct	2014	
22	Nov		

13	00
14	01
15	02
16	03
17	04

: This field enables the user to indicate his GPS position when he sends the form.

Your Location

☐ Location

: This field enables the user to write a long text on several lines (ex: a client can write his answer here)

: This field enables the user to select several options

: This field enables the user to only select one option between the ones submitted.

: This field enables the user to select the option they want.

Every times you enter a new field, you have the possibility to make this field compulsory. It means that the user cannot send the form if this field is empty. To do this click here:

You can create as many fields as you want in a section. But we recommend you to organize your form **clearly** to be easier for the user to fill it out.

Once you have entered all the fields you want to set up, you only have to indicate the email address of the manager in the appropriate box.
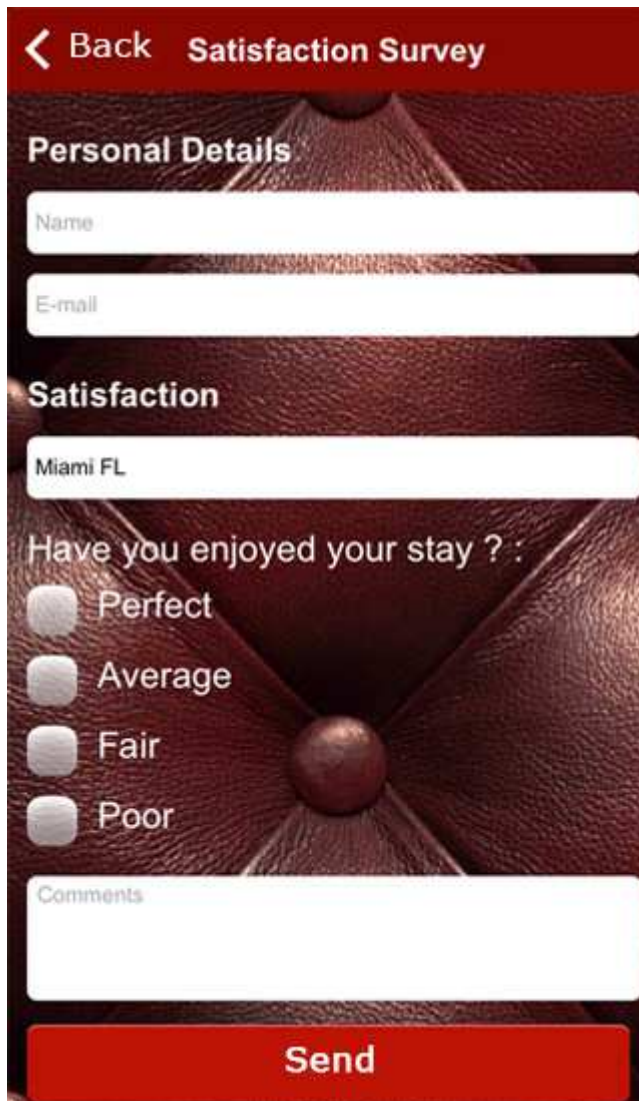
INFORMATION

Recipient email: *

Form data will be sent to this email. Until you fill out this field, your form won't be displayed on client side.

Some Examples:

< Back   **Satisfaction Survey**

Personal Details

Name

E-mail

Satisfaction

Miami FL

Have you enjoyed your stay ? :

Perfect

Average

Fair

Poor

Comments

Send

You're now ready to get reviews from your customers!